附件一：

个人到课情况统计表（班表）

负责人签字：\_\_\_\_\_\_\_\_\_ 班级：

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| 姓名 | 第6周 | 第7周 | 第8周 | 第9周 | 第10周 | 第11周 | 第12周 | 第13周 | 第14周 | 第15周 | 第16周 | 总评 |
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填表说明：旷课一次划X，迟到早退一次划C，两次迟到构成一次旷课，请假划O，每人每学期只有3次请假额度，其余一律按旷课处理。

个人到课情况直接与入党、综合测评及三优一先挂钩。

PS：1.各班学习委员统计并记录到课情况，每周向学生会汇报一次。 2.学生会不定期抽查各班到课情况，汇总到课率和学生到课情况。